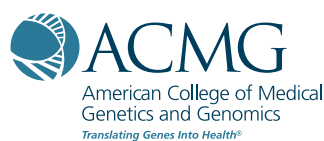


# Medical Director Search

## American College of Medical Genetics and Genomics

The American College of Medical Genetics and Genomics (ACMG) seeks an outstanding individual to serve as its Medical Director. This role provides the medical leadership to ACMG and is a full-time position with excellent benefits.

Potential candidates should submit a letter of interest, curriculum vitae, and the names of three professional references to Melanie Wells (on behalf of the ACMG Medical Director Search Committee) at [mwells@acmg.net](mailto:mwells@acmg.net) with the subject line: ACMG Medical Director Search. Applications will be accepted until the position is filled.



American College of Medical Genetics and Genomics  
7101 Wisconsin Avenue, Suite 1101  
Bethesda, MD 20814-3998  
Phone (301) 718-9603 | Fax (301) 718-9604

### **JOB DESCRIPTION:**

**Primary Location: Bethesda, MD**

#### *Education and Experience*

- Doctor of Medicine degree is required
- Certification by the American Board of Medical Genetics and Genomics is required; active participation in Maintenance of Certification in a Medical Genetics specialty is required
- Valid unrestricted medical license is required

#### *Qualifications: The successful candidate will have*

- Outstanding communication skills and demonstrated success in development of practice guidelines and/or educational resources for medical geneticists and other professionals involved in the delivery of genetic services
- Experience in application of contemporary medical genetics and genomics and/or public health genetics
- Administrative experience, including, ideally, grant administration
- Experience in dealing with the intricacies of legislative and regulatory processes and advocacy

#### *Essential Functions:*

- Provides leadership and medical expertise in the development of ACMG programs and projects
- Works with the Executive Director to:
  - o ensure that ACMG is represented when federal agencies are considering rules or regulations affecting medical genetics
  - o maintain and further develop ACMG educational programs
  - o represent ACMG at meetings with government agencies or professional societies on medical issues related to genetics and genomics
- Participates in meetings of the ACMG and ACMG Foundation for Genetics and Genomic Medicine (ACMGF) Boards of Directors
- Involved with performance of ACMG grants and contracts
- Develops and maintains relationships with other professional organizations
- Assists in ensuring that ACMG Committee and work group activities are coordinated, including the Professional Practice and Guidelines Committee and the Economics Committee
- Engages with ACMG membership to identify medical issues requiring ACMG action